



Westmont Public Library

Board of Trustees
SPECIAL Meeting of the Board
Minutes

Director's Office
Tuesday, August 24th, 2010
8:30 PM

The meeting was called to order at 8:30PM by President of the Board, Amy Porter, at the Westmont Public Library.

Roll Call:

A. Porter, E. Carmichael, J. Martens, S. Scheid and C. Gorman

Also present: C. Kuhn, Director; T. Barry, Administrative Assistant; and D. Clark, Facility Project Manager

Absent: J. Fedeczko and C. Kaifesh

Pledge of Allegiance

Open Forum:

Carmichael asked what the budget was for the 'After Hours' event. Kuhn commented that the Friends of the Library had given us \$1000 for programming. No public funds would be used for the event.

Treasurer's Report – Balance Sheet August 2010

This item was tabled until a later date. Balance Sheet from August remained unavailable due to the recent departure of L. Van Bogget from the Village Finance Department.

Unfinished Business:

Board considered proposal for replacement of stairs – Clark reported that the library's blue-line of the entry plaza was inaccurate. Clark handed out a new drawing based on physical measurements and accurately scaled. He pointed out that the sketch of the new steps was shown over the old steps.

The revised stair project proposal to break up and remove the existing porch down to the semicircle stair base, replace and pack the fill dirt, re-pour the form for entry plaza and straight steps and then patch the exposed area with asphalt for a temporary fix would cost \$16,708.00 from LaMantia. The warranty for the concrete work is for 1 year. Electrical conduit would be incorporated into the concrete to facilitate lighting work in the Spring.

The replacement of steps at the emergency entrance/exit would cost \$1,550.00.

Clark explained to ensure safe access and egress for an open library called for the use of a temporary handicap ramp. The rental of a 20ft ramp for 5-8 weeks would cost \$3,600.00, for 2 separate set-up and tear downs.

Fencing would be rented to protect the project at a cost of \$500.00, inclusive of set-up and tear down.

Board considered proposals for canopy lighting – Clark explained that T5 fluorescent lighting would be fitted into the corrugated metal underside of the canopy. The TBGEC proposes \$1,450 to complete the work.

Board to consider proposals for handrails -- High Speed Welding, in Westmont, proposes stainless steel rails for the front steps would cost \$1,600.00, rails for the emergency entrance/exit would cost \$800.00 and the rails for the handicap ramp would cost \$5,880.00. The coring the new concrete for the handrails would cost \$700.00.

The removal of the crumbling brick façade at the handicap ramp is estimated \$700.00. Replacement of an alternative façade is still being considered.

Gorman pointed out that the project cost has increased to approximately \$32,000.00 and asked if it needed to go out for bid. Kuhn responded that the library was attempting to saving tax dollars by acting as its own general contractor and no sub-contractor would receive more than \$20,000 for their work. Kuhn also stated that compliance with the Prevailing Wage Ordinance increased the project costs.

Board to consider TBGEC proposal for Meeting Room lights -- Kuhn reminded the Board that a recent repair to the meeting room dimmer switches illuminated yet another original construction error. In correcting the problem Kuhn determined the Meeting room lights could be more energy efficient. The proposal will eliminate the dimmer switches for the general lights, enabling use of compact fluorescents for most room uses. Track lighting would then be installed along three walls and new dimmer switches would operate. These lights would be energy efficient in that they would be used on those occasions when stage-like lighting was warranted. Clark stated the proposal to complete the work would cost \$2,328.00.

Kuhn suggested a motion to approve the proposals to repair of the entry plaza porch and steps, incorporate future electrical conduit, rent temporary ramp and temporary fencing. Martens moved to approve and Gorman seconded.

Roll call vote: Porter, Scheid, Gorman, Martens and Carmichael, All – Ayes, 0 – Nays.

Absent: Fedeczko and Kaifesh

Porter requested a motion to approve the proposal and installation of the canopy lighting. Carmichael moved to approve, Martens seconded.

Roll call vote: Porter, Scheid, Gorman, Martens and Carmichael, All – Ayes, 0 – Nays.

Absent: Fedeczko and Kaifesh

Porter requested a motion to approve the proposal and installation of handrails. Scheid moved to approve and Gorman seconded.

Roll call vote: Porter, Scheid, Gorman, Martens and Carmichael, All – Ayes, 0 – Nays.

Absent: Fedeczko and Kaifesh

Porter requested a motion to approve the proposal and installation of the track lighting for the meeting room. Gorman moved to approve and Martens seconded.

Roll call vote: Porter, Scheid, Gorman, Martens and Carmichael, All – Ayes, 0 – Nays.

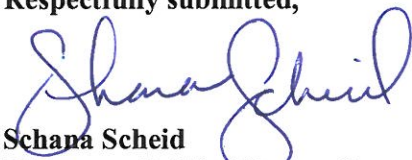
Absent: Fedeczko and Kaifesh

The removal of ramp brick and emergency exit steps repair would be discussed at an upcoming Board meeting.

Executive Session – None

Porter requested a motion to adjourn at 9:02 PM. Martens moved to approve and Scheid seconded.

Respectfully submitted,



Shana Scheid
Westmont Public Library, Secretary, Board of Trustees